

STARK COUNTY COMBINED BOARD OF HEALTH

September 11, 2024

The regular meeting of the Stark County Combined Board of Health was called to order by Jennifer Kungle, at 8:00 am. Members in attendance were:

David Benner Phil Francis Braden Kail

Jennifer Kungle Terrence Seeberger Ben Wheeler

A motion was made by David Benner, seconded by Braden Kail, that the minutes of the August 14, 2024, meeting be approved by the Health Commissioner and Secretary to the Board. The voice vote was unanimous and the motion passed.

FINANCIAL

A motion was made by David Benner seconded by Braden Kail, that the following resolution authorizing payment of vouchers for August 2024 be approved as seen in the attachments.

RESOLUTION

BE IT RESOLVED, by the Board of Health of the Stark County Combined General Health District, Stark County, Ohio:

SECTION 1: That the expenses as presented by Kirkland Norris, Health Commissioner of the Stark County Combined General Health District be approved for payment.

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SECTION 2: That the Auditor of Stark County be and is hereby authorized to draw warrants on Stark County, Treasurer, for payment of vouchers, hereof.

ADOPTED: October 9, 2024, by the STARK COUNTY COMBINED BOARD OF HEALTH

_____	_____
_____	_____
_____	_____
_____	_____

With two abstentions, the voice vote was unanimous and the motion passed.

RESOLUTION

It was moved by, David Benner seconded by Braden Kail, that the **PAYROLL REIMBURSEMENT** be approved as submitted in the attachment: NOW THEREFORE, Kirkland Norris, Health Commissioner, is hereby ordered and authorized to sign any payroll forms required by the Office of the Auditor for the warrant dates of September 11, and 25, 2024, to transfer, advance, or reimburse District Health for salaries, PERS, insurance, Medicare, and travel from Funds 006, 007, 008, 018, 025, 049, 085, 095, 125, 162, 163, 216, 258, 288, 411, 412, 413, 519, 553, 560, 632, 721, 722, 965 and 966. The voice vote was unanimous and the motion passed.

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The resolution shall take effect and be in force from and after the earliest period allowed by law, adopted October 9, 2024, by the Board of Health, Stark County Combined General Health District.

PRESIDENT

SECRETARY

A motion was made by Braden Kail, seconded by Phil Francis, authorizing the reimbursement of personnel items for the month of August 2024. The voice vote was unanimous and the motion passed.

A motion was made by David Benner, seconded by Phil Francis, authorizing the Transfer of Appropriations for the month of August 2024. The voice vote was unanimous and the motion passed.

Mr. Norris presented the financial report, seen in the attachments. A motion was made by David Benner, seconded by Braden Kail, to approve the monthly financial report as presented. The voice vote was unanimous and the motion passed.

PERSONNEL

A motion was made by Braden Kail, seconded by David Benner to grant approval for six (6) Environmental Health Specialists to attend the NE OEHA Fall Conference, sponsored by the Ohio Environmental Health Association on October 15-16, 2024, in Twinsburg, Ohio, with expenses not to exceed: \$690 registration and \$172.80 transportation, for a total of

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\$862.80. Lunch is included in the registration for both days. The voice vote was unanimous and the motion passed.

A motion was made by David Benner, seconded by Braden Kail to acknowledge the resignation of Abigail Jenkins, Administration and Support, Health Educator, and request permission for the Health Commissioner to hire a replacement. The voice vote was unanimous and the motion passed.

A motion was made by Phil Francis, seconded by David Benner to grant approval for Jennifer Macha and Mary Jo Lindsay, to attend the Safe Kids Safe Sleep Summit, October 18-19, 2024 in Baltimore, Maryland. Cost not to exceed \$2900 (registration \$200, accommodations \$1020, airfare \$1100, ground transportation \$380, meals \$200). Paid for with funds from the Cribs for Kids/Safe Sleep grant. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by David Benner to grant approval for up to five staff to attend the National Summit '24: The 9th Annual Summit on the Social Drivers of Health, sponsored by The Root Cause Coalition, in Baltimore, Maryland from October 6-8, 2024, with expenses not to exceed; \$4,475 registration, \$1,900 lodging, \$1,600 transportation, and \$600 meals, for a total of \$8,575. This is to utilize the Health Equity funding through the Workforce Development Grant. The voice vote was unanimous and the motion passed.

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BOARD OF HEALTH CONTINUING EDUCATION

The mandatory requirement of two hours of continuing education has been completed by all Board of Health members for 2024.

REPORTS

Amanda Uhler, Director of Nursing Services, presented the **NURSING REPORT**, seen in the attachment labeled Nursing Service Board Notes.

Kay Conley, Director of Administration, and Support Services, presented the **ADMINISTRATION AND SUPPORT SERVICES REPORT**, seen in the attachment labeled Administration and Support Services Board Report.

Debbie Dawson, **LEGAL ADVISOR**, stated she continues to work on sanitary sewer hookup cases and nuisance complaints. In addition, she is working on a complaint about the violation of public record law. Ms. Dawson is working on filing an answer and plans to follow up with a motion of summary judgment.

Paul DePasquale, Director of Environmental Health Services, presented the **ENVIRONMENTAL HEALTH REPORT**, seen in the attachment labeled Environmental Health Notes.

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VARIANCES

A motion was made by Ben Wheeler, seconded by David Benner to grant approval for homeowner Anna L. Devitt, 2339 Berdel Place, SE Canton, Ohio 44707 (Parcel 13066\77) to install a new water well will be approximately four feet (4") from the structure and within the Canton Township road-right-of-way. Ohio Administrative Code (OAC 3701-28-7) requires private water systems to be ten feet (10') from a structure and ten feet (10') from a right-of-way.

Approval with the following conditions:

1. A signed and notarized "Hold Harmless Agreement" that indemnifies the Stark County Board of Health, the Stark County Health Department, its members, and employees from any and all damages that might be caused directly and indirectly by the location and installation of the said water well. (Received 8-30-2024)
2. Field verification by an Environmental Specialist that the well location is acceptable. (Verified 8-30-2024).
3. Approval of the location by the Canton Township Road Department.

Notes: The property is extremely small and is serviced by a septic system in the rear (north) of the property, overhead powerlines along the west, and underground utilities to the east. See attached aerial photograph. The voice vote was unanimous and the motion passed.

OLD BUSINESS

There was no Old Business for the month.

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NEW BUSINESS

A motion was made by David Benner, seconded by Braden Kail to grant approval to the Homeowners who have applied for the home sewage treatment system replacement/repair funding assistance through the Ohio Water Pollution Control Loan Fund. The applicants have qualified in accordance with the criteria set forth by the Board of Health in the Stark County Home Sewage Treatment System Assistance Program – Owner Application. The voice vote was unanimous and the motion passed.

A motion was made by Phil Francis, seconded by David Benner to grant approval for the first reading of Resolution #4-2024, a resolution to establish fees for food service operation and retail food establishment components, in accordance with amended sections 3717.45 and 3717.25, Ohio Revised Code and sections 3701-21-02.2 and 901:3-4-04 of the Administrative Code. The voice vote was unanimous and the motion passed.

A motion was made by Phil Francis, seconded by Braden Kail to grant approval for the first reading of Resolution #5-2024, a resolution to establish fees relating to administration and enforcement of the Ohio Plumbing Code and Resolution 1991-6, Stark County Plumbing Regulations. The voice vote was unanimous and the motion passed.

A motion was made by Phil Francis seconded by David Benner to grant approval for the first reading of Resolution #6-2024, a resolution to establish the following fees relating to sewage treatment systems for the administration and enforcement of Chapter 3701-29 of the Ohio Administrative Code and the Stark County Sewage Treatment System Operation

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and Maintenance Regulations. Sewage resolution - fee increases. The voice vote was unanimous and the motion passed.

A motion was made by Terry Seeberger, seconded by Braden Kail to grant approval for the Health Commissioner to enter into an agreement with WRL Advertising, LLC, in accordance with grant requirements for the Adolescent & Youth Health Sexually Transmitted Infections Awareness Campaign program period July 1, 2024, through June 30, 2025, for up to \$25,000. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail seconded by David Benner to grant approval to add healthcare common procedure coding system (HCPCS) code M0201, as a billable code for the administration of hepatitis b, flu, pneumococcal or COVID-19 vaccinations to homebound individuals in their home setting. Fees for this code will be \$38, in accordance with the Centers for Medicare & Medicaid Services. The voice vote was unanimous and the motion passed.

EXECUTIVE SESSION

There was no Executive Session for the month

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BOARD OF HEALTH CONCERNS/HEALTH DEPARTMENT ACTIONS

A Board of Health member brought up a concern regarding proper food handling and hand washing within the health district. Staff shared the current education provided to licensed facilities, as well as, that the department offers Serve Safe Level I and II Certification Courses for licensed operators.

HEALTH COMMISSIONER'S COMMENTS

Mr. Norris, Nursing Director, Amanda Uhler, Environmental Manager, Randy Ruszkowski, and Dr. Ahmann will be attending the AOHC Conference.

Mr. Norris gave the Board of Health Members an update on making modifications to the ramp that leads into the attached garage space. Making the modifications to accommodate the HealthMobile would cost approximately \$30,000. He is waiting to hear back from DeHoff.

Mosquitos continue to test positive for West Nile Virus within Stark County. Since seasonal mosquito staff are done for the summer, we have transitioned regular health department staff to allow for continued nighttime spraying.

The August 6, 2024, off-site all-staff meeting was very successful. Staff feedback was very positive. The day was filled with staff training.

There is a group conducting First Amendment audits, they have visited neighboring County Departments, videoing staff, and posted results on social media sites.

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ADJOURNMENT

Being no further business, the meeting was adjourned at 9:02 am, with the next regular meeting scheduled for Wednesday, October 9, 2024, at 8:00 a.m. at the Stark County Health Department.

PRESIDENT

SECRETARY